

EXCAVATION DAILY INSPECTION FORM



Date & Time of Inspection:	Competent Person Name & Company (print):	Location:
----------------------------	------------------------------------------	-----------

Soil Type:	Soil Class (circle one): A B C	Excavation Depth:	Excavation Width:
------------	---------------------------------------	-------------------	-------------------

Protection Type:

This form must be completed by an Excavation Competent Person

1	Has the excavation, adjacent areas, and protective systems been inspected today by a competent person prior to the start of work and when conditions change?	YES	NO	N/A
2	Are there any signs of failure such as sloughing, fissuring, and cave-ins that will prevent employees from entering?	YES	NO	N/A
3	Is there water accumulation that prohibits employees from entering the excavation?	YES	NO	N/A
4	Are spoil piles & equipment set back at least 2 feet from the edge of the excavation?	YES	NO	N/A
5	Have excavations greater than 20 feet in depth & has a protective system been designed & approved by a Registered Professional Engineer?	YES	NO	N/A
6	Are trench & excavations greater than 5 feet in depth have a protection system in place to protect employees from cave-ins? (trench boxes, shoring, shielding, wall sloping)	YES	NO	N/A
7	All surface encumbrances that are located so as to create a hazard to employees been removed or supported as necessary to safeguard employees?	YES	NO	N/A
8	Are barricades, signs, and tape appropriately placed at excavation, pits, and foundations?	YES	NO	N/A
10	Are walkways and bridges over excavation 4 ft. or more in depth equipped with guardrails and toe boards?	YES	NO	N/A
11	Has high visibility clothing been provided to employees exposed to traffic?	YES	NO	N/A
12	Are employees prohibited from going beneath suspended loads?	YES	NO	N/A
13	Has a warning system been established when mobile equipment is operating in or near excavations?	YES	NO	N/A
14	Have utility companies been contacted & have utilities been located?	YES	NO	N/A
15	Has the exact location of utilities been marked?	YES	NO	N/A
16	Have underground installations been protected and supported?	YES	NO	N/A
17	Is there a ladder in place for excavations 4 feet or more in depth?	YES	NO	N/A
18	Are ladders secured and extended 36 inches above the landing?	YES	NO	N/A
19	Are structural ramps being used by employees been designed by a competent person?	YES	NO	N/A
20	Has structural ramps used for equipment been designed by an engineer?	YES	NO	N/A
21	Any other safety issues?	YES	NO	N/A

Competent Person Signature: _____