

From: Herman, Chris J
Sent: Thursday, April 03, 2014 5:33 PM

Subject: Monthly Plant Alarms Testing

All,
This month's regular refinery wide alarm system testing scheduled for Monday April 14th, will be modified slightly to accommodate testing of newly updated tones and voice announcements that will be used to alert personnel of emergencies. These changes are part of our effort to improve and simplify the emergency alarm and notification process. We are reducing the number of alarm tones to 3. The **Tornado Alert** and **ALL CLEAR** tones will remain the same. The new tone will be a **HI-LO tone** followed by a voice message indicating the type of emergency and initial action to be taken.

A sample of the tone is attached. The testing will begin at 11: 55am and should conclude by 12:05pm. I'm anticipating up to 4 alarm cycles to be run during the test.

Please alert and remind all personnel of this slight change in the regular monthly test procedure. Reminders will also be shown on Toledo vision.

Thank you for your understanding and patience as we work to simplify and improve our emergency notifications systems.

Respectfully.

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